

PORTERVILLE COLLEGE

Enrollment Management Minutes

3:00 PM – 5:00 PM • Monday, April 22, 2013 • L-405

Co-Chairs: Bill Henry and Michael Carley

Present:

Kim Behrens, Craig Britton, Michael Carley, Antonia Ecung, Richard Goode, Lupe Guillen, Bill Henry, Andrew Messchaert, Miles Vega and Ann Marie Wagstaff

Absent:

Erin Cruz, Bret Entz, James Entz, Judy Fallert and Arlitha Williams-Harmon

- I. **Preliminaries**
 - A. **Call to Order**

The meeting was called to order by Mr. Carley at 3:01pm.
 - B. **Approval of Agenda**

Approval of April 22, 2013 Agenda was motioned by Craig Britton, seconded Miles Vega, and carried with consensus of committee.
 - C. **Approval of Minutes**

Approval of amended Minutes from April 8, 2013, was motioned by Bill Henry, seconded Craig Britton, and carried with consensus of committee.
- II. **Information Items**
- III. **Other Items**
 - A. **New Co-Chair – Michael Carley**

Tabled until the first meeting Fall 2013.
 - B. **Enrollment Management Goals – Michael Carley**

Nothing new to report.
 - C. **End of the Year Report – Michael Carley**

Changes made to goal 2; “The College has established six AA-AS-T degrees and three to four in the works”, and the rewording of State requirements regarding the TMC degrees. Recommended changes to goal 5 regarding prerequisites in certain areas of the IGTEC were made. Mr. Carley will make the recommended changes and submitted the report to CLC. *Discussion ensued.*
 - D. **Charge and Addition of Membership List – Michael Carley**

Ann Marie Wagstaff motioned; “Mr. Carley is essential to the function of the Enrollment Management Committee and retains his membership”, seconded by Richard Goode, and carried with consensus of committee.
The Charge and membership list will be reviewed and changes made Fall 2013.
- IV. **Future Agenda Items**
 - A. **New Faculty Co-Chair/Charge and Membership List – Michael Carley**
 - B. **ODS Report Training/Review – Michael Carley**

Adjournment:

Meeting was adjourned at 3:42pm. Next scheduled meeting –
3:00pm, Monday, TBA, L-405