

PORTERVILLE COLLEGE

Enrollment Management Minutes

3:00 PM – 5:00 PM • Monday, November 26, 2012 • L-405

Co-Chairs: Bill Henry and Michael Carley

Present:

Karen Boriack, Craig Britton, Michael Carley, Bret Davis, Antonia Ecung, James Entz, Richard Goode, Bill Henry, Andrew Messchaert and Ann Marie Wagstaff

Absent:

Kim Behrens, Erin Cruz, Judy Fallert, Virginia Gurrola, Miles Vega and Arlitha Williams-Harmon

I. Preliminaries

A. Call to Order

The meeting was called to order by Mr. Carley at 3:05pm.

B. Approval of Agenda

Approval of November 26, 2012 Agenda was motioned by Karen Boriack, seconded Craig Britton, and carried with consensus of committee.

C. Approval of Minutes

Approval of Minutes from October 22, 2012, was motioned by Richard Goode, seconded Bill Henry, and carried with consensus of committee.

II. Information Items

III. Other Items

A. Enrollment Management Plan Goals – Michael Carley

Goal 1: Starting the Spring 2013 semester all three colleges will have at least one Vice President.

Goal 3: Updating High Schools

Goal 5: Discussing in item B (see below)

Goal 6: Offering courses off-site is still being considered unfeasible at this time.

B. Hard Prerequisites for Area D – Ann Marie Wagstaff

Dr. Wagstaff, Mr. Britton, Mr. Entz, Mr. Messchaert, Ms. Knutson, Mr. Vega, Mr. Hargis and others met to create a proposal for Area D hard prerequisites. Dr. Wagstaff reported to the Enrollment Management Committee the following recommendation: “all courses under Area D will go to the required level 2 English prerequisite beginning Summer/Fall 2014 with the agreement that low enrolled classes will not be dropped. This agreement will hold for four cycles of the class or two years.”

The committee discussed the concerns of hard prerequisites on all Area D courses, the low enrollment agreement and the effect this will have on Divisions; it was decided criteria need to be created. *Discussion ensued.*

Mr. Messchaert will meet with his Division and start working on a hard prerequisite proposal, since the Social Science Division will be effected the most by the hard prerequisite, with Mr. Britton's and Mr. Goode's Divisions adding input.

IV. Future Agenda Items

- A. Program Review Data – Michael Carley**
- B. New Co-Chair – Michael Carley**

Adjournment:

**Meeting was adjourned at 3:45pm. Next scheduled meeting –
3:00pm, Monday, January 28, 2013, L-405**