

PORTERVILLE COLLEGE

**Enrollment Management
Minutes**

3:00 PM – 5:00 PM • Monday, October 8, 2012 • L-405

Co-Chairs: Bill Henry and Michael Carley

Present:

Kim Behrens, Craig Britton, Michael Carley, James Entz, Richard Goode, Bill Henry, Andrew Messchaert, Miles Vega and Ann Marie Wagstaff

Absent:

Karen Boriack, Erin Cruz, Bret Davis, Antonia Ecung, Judy Fallert, Virginia Gurrola and Arlitha Williams-Harmon

I. Preliminaries

A. Call to Order

The meeting was called to order by Mr. Carley at 3:04pm.

B. Approval of Agenda

Approval of October 8, 2012 Agenda was motioned by Miles Vega, seconded Craig Britton, and carried with consensus of committee.

C. Approval of Minutes

Approval of Minutes from September 24, 2012, was motioned by Bill Henry, seconded Miles Vega, and carried with consensus of committee.

II. Information Items

III. Other Items

A. Enrollment Management Plan – Michael Carley

Goal 1 is in hiatus until a Vice President is established on all three campuses. A District wide low enrollment policy should be in place by Fall 2013.

Goal 5: Dr. Wagstaff will take the place of Susan Regier. The committee discussed the establishment of a cohort to decide how implementing hard prerequisites on courses will impact the different divisions/programs.

B. Program Review Data – Michael Carley

Mr. Carley will create mock up data for the Divisions to review. The objective is to create a standard report and a second more specialized report for each division.

Discussion ensued.

IV. Future Agenda Items

Adjournment:

**Meeting was adjourned at 3:58pm. Next scheduled meeting –
3:00pm, Monday, October 22, 2012, L-405**