

## PORTERVILLE COLLEGE

### Enrollment Management Minutes

3:00 PM – 5:00 PM • Monday, October 22, 2012 • L-405

Co-Chairs: Bill Henry and Michael Carley

**Present:**

Kim Behrens, Karen Boriack, Michael Carley, Bret Davis, Craig Britton, Antonia Ecung, James, Entz, Richard Goode, Virginia Gurrola, Bill Henry, Miles Vega, Ann Marie Wagstaff and Arlitha Williams-Harmon

**Absent:**

Erin Cruz, Judy Fallert and Andrew Messchaert

**I. Preliminaries**

**A. Call to Order**

The meeting was called to order by Mr. Carley at 3:00pm.

**B. Approval of Agenda**

Approval of October 22, 2012 Agenda was motioned by Richard Goode, seconded Karen Boriack, and carried with consensus of committee.

**C. Approval of Minutes**

Approval of Minutes from October 8, 2012, was motioned by Richard Goode, seconded Bill Henry, and carried with consensus of committee.

**II. Information Items**

**III. Other Items**

**A. Enrollment Management Plan – Michael Carley**

*Goal 1:* BC has hired a new President who will start part-time November 29<sup>th</sup> and then begin full-time in January. In spring CC, BC and PC Vice presidents can begin work on a District wide low enrollment policy. *Discussion ensued.*

*Goal 5:* Mr. Vega requested the Curriculum committee have representatives from Language Arts, Fine Arts and Social Science get together and agree on a hard prerequisite policy for the courses offered under Section D of the General Education Checklist. The group will consider at least Level 2 English eligibility (English 50). Eligibility will be determined by either scoring a level 2 placement on the PC assessment test or taking and passing English 71 or the equivalent at another college. *Discussion ensued.*

*Goal 6:* Not much progress has been made expanding classes outside the campus due to budget cuts. Without partnerships with other towns and “no cost” for PC this goal is determined to be unfeasible at this time. *Discussion ensued.*

**B. High School Enrollment Yield – Michael Carley**

Mr. Carley presented the “KCCD Enrollment by Feeder High schools Fall 2005 to Fall 2009” report to the committee. The report only shows the percentage of graduates from the feeder high schools that attend colleges in the KCCD District. The District is in the process of calling area high schools to update this report. *Discussion ensued.*

**IV. Future Agenda Items**  
**A. Program Review Data – Michael Carley**

**Adjournment:**

**Meeting was adjourned at 3:32pm. Next scheduled meeting –  
3:00pm, Monday, November 12, 2012, L-405**