

PORTERVILLE COLLEGE
COLLEGE LEARNING COUNCIL

3:00 PM – 5:00 PM • Monday, May 5, 2014 • AC-107

Co-Chairs: Bill Henry, Susan Lala, Tiffany Haynes

MINUTES

Present:

Lorie Barker, Kim Behrens, Craig Britton, Vern Butler, La Tisha Carballo, Michael Carley, Rosa Carlson, Erin Cruz, Jim Entz, Val Garcia, Richard Goode, Lupe Guillen, Tiffany Haynes, Bill Henry, Eric Mendoza, Christopher (Buzz) Piersol, Rickelle Syrdahl, Miles Vega, Ann Marie Wagstaff, Joel Wiens, Arlitha Williams-Harmon and John Word

Absent:

Katherine Carlson, David Chamberlain, Terry Crewse, Bret Davis, Jay Hargis, Resa Hess, Susan Lala and Maria Roman

Guest:

Kailani Knutson and Diane Thompson

I. Call to Order

The meeting was called to order by Mr. Henry at 3:03 pm.

II. Adoption of Agenda

Motion was made to approve the agenda.

Motioned: Miles Vega

Seconded: Buzz Piersol

Ayes: 19 Nays: 0 Abstentions: 0

Motion: Carried

III. Approval of Minutes

Motion was made to approve the amended minutes from:

April 21, 2014

Motioned: Craig Britton

Seconded: Richard Goode

Ayes: 19 Nays: 0 Abstentions:

Motion: Carried

IV. Information/Announcement Items

A. President's Leadership Society (1) – Diane Thompson/Kailani Knutson

Mrs. Thompson and Ms. Knutson presented the President's Leadership Society; explaining what it is, what students can take out of experience and what is expected of them. *Discussion ensued.*

Handout provided.

B. Human Service 2-Year Program Review (1) – Kim Behrens

Mrs. Behrens presented the Human Service's 2-year program review. She cited the data collected success and pass rates. *Discussion ensued.*

C. New Citation Management System (1) – Arlitha Williams-Harmon

The new online system will help with parking citation tracking and collection. Mrs. Williams-Harmon will keep the committee updated as new information comes available. *Discussion ensued.*

V. Discussion/Action Items

A. Preliminary 2014-15 Budget (1) – Arlitha Williams-Harmon

Mrs. Williams-Harmon presented the preliminary 2014-15 PC budget. The district's budget increased by \$748,000; about 7%. She discussed the labor and non-labor adjustments effecting both the district and PC's budgets. *Discussion ensued.*

The budget committee recommended the LVN program be able to hire the staff needed to keep the program active. *Discussion ensued.*

VI. Subcommittee Reports

A. Budget Committee

- ♦ The 2014-15 budget will be brought back to CLC on May 19th for approval.
- ♦ May 7th, 12 – 1:30pm an open forum is scheduled to present the budget, the ATD Plan and question/answer portion.

B. Strategic Planning Committee

C. Enrollment Management Committee

- ♦ Discussed adding a scheduling block for the 36-hour class
- ♦ Adding to the fall schedule, due to and adjustment.

D. Grant Oversight/Grant Progress Reports Committee

- ♦ Mr. Carley, Mrs. Thompson, Ms. Kailani and Mrs. Williams-Harmon is going to Skyline College Wednesday, May 14th for the next round in the selection process for the Working Families Success Network Grant. If selected PC will receive \$300,000. PC is one of five colleges selected to move forward in California.

E. Facility Planning Advisory Committee

- ♦ The chiller loop project is on schedule
- ♦ The Vet Center remodel is almost complete and Mr. Schultz is working with local vendors for new furniture donations.

F. Information Technology Committee

- ♦ A candidate has been selected for the IT Director position. *Discussion ensued.*

G. Title IX Advisory Committee

H. Marketing & Outreach Committee

- ♦ The Iris Festival and Men's Basketball outreach was April 26th.
- ♦ There was two campus tours; 100 3rd graders from Oak Grove and San Joaquin High school students.
- ♦ Coordinating with coaches for sports camp dates this summer.

VII. Other Reports

A. President

- ♦ Dr. Carlson implored the committee to review all policies up change.

B. Accreditation

i. Calendar Review

C. Academic Senate

- ♦ During the last Senate meeting, the 2014-15 budget was presented.
- ♦ The Senate recommended building access policy and copy issues and its current state of dysfunction.
- ♦ Senate's last meeting this semester is Friday, May 9th.

i. Curriculum

ii. Basic Skills

iii. Student Learning Outcomes

iv. Distance Education

D. CCA

- ♦ CCA Election results:
 - 1) Terry Crewse is the PC CCA chair
 - 2) Andrew Messchaert is the PC representative
 - 3) Sherie Burgess is district wide treasurer
 - 4) Nicole Celaya is district wide adjunct representative
 - 5) Ann Marie Wagstaff is the district wide Vice President
 - 6) Matt Crow is returning district wide President.
- ♦ Hopeful negotiations will conclude by the end of May.

E. CSEA

- ♦ May is classified appreciation week May 18-24th, and a lunch is scheduled for May 21st.
- ♦ Elvira Martinez is the new CSEA negotiator.
- ♦ CSEA contract negotiations will begin after CCA settles.

F. ASPC

- ♦ Provided report

G. Other

VIII. Future Agenda Items

A. Program Review Forms Changes (2) – Michael Carley

B. Mission Statement (3) – Co-chairs (Fall 2014)

C. CLC Membership & Committee Outline (1) – Co-chairs (review/update specific task, etc.)

D. Addition of Student Success Coordinating Committee to CLC Reports (2)

IX. Adjournment

Meeting was adjourned at 4:14p.m. by Mr. Henry.