

**PORTERVILLE COLLEGE**  
**COLLEGE LEARNING COUNCIL**

3:00 PM – 5:00 PM • Monday, March 3, 2014 • AC-107

Co-Chairs: Bill Henry, Susan Lala, Tiffany Haynes

**MINUTES**

**Present:**

Lori Barker, Kim Behrens, Craig Britton, Michael Carley, Rosa Carlson, Erin Cruz, Bret Davis, James Entz, Val Garcia, Lupe Guillen, Jay Hargis, Bill Henry, Christopher (Buzz) Piersol, Rickelle Syrdahl, Miles Vega, Ann Marie Wagstaff and Joel Wiens

**Absent:**

Vern Butler, La Tishsa Carballo, Katherine Carlson, David Chamberlain, Terry Crewse, Richard Goode, Tiffany Haynes, Resa Hess, Susan Lala, Eric Mendoza, Maria Roman, Arlitha Williams-Harmon and John Word

**I. Call to Order**

The meeting was called to order by Mr. Henry at 3:04pm.

**II. Adoption of Agenda**

Motion was made to approve the agenda.

Motioned: Miles Vega

Seconded: Jay Hargis

Ayes: 12      Nays: 0      Abstentions: 0

Motion: Carried

**III. Approval of Minutes**

Motion was made to approve the minutes as amended from:

February 3, 2014

Motioned: Jay Hargis

Seconded: Jim Entz

Ayes: 12      Nays: 0      Abstentions: 0

Motion: Carried

**IV. Information/Announcement Items**

**A. Online Student Coach Program (1) – Karen Bishop**

The Distance Ed Committee has been working on an Online Student Coach Program. The program will help with online student success through student mentoring. A student coach will be available online, in person, by phone and through email.

*Discussion ensued.*

**B. Two Year Program Review: CTE-EMT Basic, Vocational Nursing, Registered Nursing, Psychiatric Technician, Agriculture, Administration of Justice, Child Development, Fire Technology, Industrial Technology and Information Technology (1) – Kim Behrens**

Mrs. Behrens presented the CTE 2-Year Program Review. The faculty and division chair look at job placement rates, labor market and ESMI data. *Discussion ensued.* The program review will be loaded onto the website.

*Handout provided.*

**V. Discussion/Action Items**

**A. IT Plan Approval (1) – Rickelle Syrdahl**

Mrs. Syrdahl reviewed the IT Plan with the committee. On page 2, the IT staff is missing. Mr. Carley voiced concerns regarding a replacement plan and the no tolerant policy on page 12. *Discussion ensued.*

*Handout provided.*

**VI. Subcommittee Reports**

**A. Budget Committee**

Budget is meeting this Friday, March 7<sup>th</sup> and is currently reviewing budget request. The committee is gearing up to develop a sustainability report. This Thursday, March 6 2014 at 1pm, the Board will be proposing a policy change to increase the amount in the reserves. *Discussion ensued.*

**B. Strategic Planning Committee**

The Strategic Planning Committee will be incorporated into the Student Success Committee.

**C. Enrollment Management Committee**

Enrollment meets Monday, March 10<sup>th</sup> and will be discussing the schedule. Slight increase in the number of sections with a possible increase once the targets come out.

**D. Grant Oversight/Grant Progress Reports Committee**

Mrs. Williams-Harmon is currently working with KCCD and Tulare County regarding Adult Ed.

Porterville College will be one of five schools who will receive funds if California is selected for the Working Family Success Network grant. *Discussion ensued.* Career Pathways is the other PC grant.

**E. Facility Planning Advisory Committee**

The Student Center is due for completion March 31<sup>st</sup>. In late April updating the exterior lighting will be begin. Starting March 17<sup>th</sup> a hundred ton chiller will be installed.

**F. Information Technology Committee**

The IT Committee Finished the IT Plan. Mrs. Syrdahl discussed the inter district website. This summer student used computers will be moving to the newer version of Microsoft Office.

**G. Title IX Advisory Committee**

**H. Marketing & Outreach Committee**

## **VII. Other Reports**

### **A. President**

The affordable Care Act is on suspension and does not affect student workers. The Board of Governors is currently discussing BA degrees being offered by community colleges.

### **B. Accreditation**

- **Calendar Review**

### **C. Academic Senate**

Consultation Council and the college Senates deliberated the increase of the reserve in board policy. Consultation Council discussed the 4D1 policy. Mr. Piersol discussed the ATD conference he attended in Florida last week.

- **Curriculum**
- **Basic Skills**
- **Student Learning Outcomes**
- **Distance Education**

### **D. CCA**

Dr. Wagstaff said negotiations have gotten off to a good start.

### **E. CSEA**

### **F. ASPC**

### **G. Other**

The Board of Register Nursing will be on campus March 19<sup>th</sup> and 20<sup>th</sup>.

## **VIII. Future Agenda Items**

### **A. Program Review Forms Changes (2) – Michael Carley**

### **B. Mission Statement (3) – Co-chairs (Spring 2014)**

### **C. CLC Membership & Committee Outline (1) – Co-chairs (review/update specific task, etc.)**

### **D. IT Plan (2) – Rickelle Syrdahl**

## **IX. Adjournment**

Meeting was adjourned at 4:05p.m. by Mr. Henry.