

**PORTERVILLE COLLEGE**  
**COLLEGE LEARNING COUNCIL**

3:00 PM – 5:00 PM • Monday, March 17, 2014 • AC-107

Co-Chairs: Bill Henry, Susan Lala, Tiffany Haynes

**MINUTES**

**Present:**

Lorie Barker, Craig Britton, Vern Butler, Rosa Carlson, Erin Cruz, Bret Davis, Jim Entz, Val Garcia, Richard Goode, Lupe Guillen, Jay Hargis, Tiffany Haynes, Resa Hess, Susan Lala, Christopher (Buzz) Piersol, Maria Roman, Miles Vega, Ann Marie Wagstaff, Joel Wiens, Arlitha Williams-Harmon and John Word

**Absent:**

Kim Behrens, La Tisha Carballo, Michael Carley, Katherine Carlson, Terry Crewse, David Chamberlain, Bill Henry, Eric Mendoza and Rickelle Syrdahl

**I. Call to Order**

The meeting was called to order by Ms. Lala at 3:01 pm.

**II. Adoption of Agenda**

Motion was made to approve the agenda.

Motioned: Buzz

Seconded: Miles

Ayes: 18      Nays: 0      Abstentions: 0

Motion: Carried

**III. Approval of Minutes**

Motion was made to approve the minutes as amended from:

March 3, 2014

Motioned: Miles

Seconded: Jay

Ayes: 18      Nays: 0      Abstentions: 0

Motion: Carried

**IV. Information/Announcement Items**

**A. Equivalency Procedures (1) – Buzz Piersol**

Mr. Piersol went over procedures section by section. The Standing committee has four faculty members plus Senate President. The Equivalency committee consists of five faculty members, and one educational administrator. Discussion ensued regarding an appeal process for faculty hires.

*Handout provided*

**B. Water Conservation Measures (1) – John Word**

Mr. Word reported on all the measures M&O are taking to conserve water. Five acres of land which include the old softball field and area around Health Careers and Child Development Center will not be watered, due to higher water bills. Also, after the commencement, the stadium grass will not be watered. PC cars will not be washed for the time being. To help with water conservation, the district is applying for a grant through Integrated Regional Water Management to acquire faucets, etc.

*Discussion ensued.*

*Handout provided*

**C. Bookstore Operations (1) – Arlitha Williams-Harmon**

Concerns have been raised regarding access to books and/or availability of books.

Reasons for the problems are:

- 1) Severe weather on the east coast
- 2) Faculty changing books during semester
- 3) Some published books from faculty published books; publisher will not print those books
- 4) Some students are waiting to buy books on time or not buying books at all.

Discussion ensued concerning problems with the printer in the print shop. Printer problems cause delays. Dr. Wagstaff recommended print shop staff have more hours and a better printer.

**V. Discussion/Action Items**

**VI. Subcommittee Reports**

**A. Budget Committee**

- ♦ Completed reviewing the 14/15 budget requests.
- ♦ Will have an open forum in late spring.

**B. Strategic Planning Committee**

**C. Enrollment Management Committee**

- ♦ Looking at modification of scheduling template.

**D. Grant Oversight/Grant Progress Reports Committee**

- ♦ Water grant, Working Family Network grant
- ♦ Ms. Knutson to replace Jean Marie on committee

**E. Facility Planning Advisory Committee**

- ♦ Phase II of Student center completion by the end of this month.
- ♦ AC will be interrupted in fitness for a short time May 19<sup>th</sup> – June 6<sup>th</sup>.
- ♦ Mrs. Montgomery & Mr. Mendoza is working on getting wall artwork for the Student Center.

**F. Information Technology Committee**

**G. Title IX Advisory Committee**

**H. Marketing & Outreach Committee**

## **VII. Other Reports**

### **A. President**

- ♦ Possibility the state will require community colleges to do a BA/BS program. Dr. Carlson encourages discussion among the divisions and senate. No monies for it currently.
- ♦ Part of the planning grant, PC in conjunction with KCCD and PUSD is working with Adult Ed for the next 2 years along with Career Pathways. *Discussion ensued.*

### **B. Accreditation**

- **Calendar Review**

### **C. Academic Senate**

- ♦ Buzz reported on transfer degrees regarding graduation requirements.
- ♦ Brown act requires a vote and count ayes and nays for senate committee.
- ♦ State senate will pay for CTE faculty to state sponsored conferences.
- **Curriculum**
- **Basic Skills**
- **Student Learning Outcomes**
- **Distance Education**

### **D. CCA**

- ♦ Losing a considerable CCA position when Mrs. Regier retires.

### **E. CSEA**

### **F. ASPC**

### **G. Other**

## **VIII. Future Agenda Items**

### **A. Program Review Forms Changes (2) – Michael Carley**

### **B. Mission Statement (3) – Co-chairs (Fall 2013)**

### **C. CLC Membership & Committee Outline (1) – Co-chairs** (review/update specific task, etc.)

## **IX. Adjournment**

Meeting was adjourned at 4:30p.m., motioned by Jim Entz, seconded by Jay Hargis.