

**PORTERVILLE COLLEGE**  
**COLLEGE LEARNING COUNCIL**

3:00 PM – 5:00 PM • Monday, February 3, 2014 • AC-107

Co-Chairs: Bill Henry, Susan Lala, Tiffany Haynes

**MINUTES**

**Present:**

Lorie Barker, Kim Behrens, Craig Britton, Vern Butler, La Tishsa Carballo, Michael Carley, Rosa Carlson, Erin Cruz, Bret Davis, James Entz, Val Garcia, Richard Goode, Jay Hargis, Tiffany Haynes, Bill Henry, Eric Mendoza, Christopher (Buzz) Piersol, Rickelle Syrdahl, Miles Vega, Ann Marie Wagstaff and Arlitha Williams-Harmon

**Absent:**

Katherine Carlson, David Chamberlain, Terry Crewse, Lupe Guillen, Resa Hess, Susan Lala, Maria Roman, Joel Wiens and John Word

**Guest:**

Kailani Knutson and Diane Thompson

**I. Call to Order**

The meeting was called to order by Mrs. Haynes at 3:05pm.

**II. Adoption of Agenda**

Motion was made to approve the agenda.

Motioned: Richard Goode

Seconded: Lorie Barker

Ayes: 16      Nays: 0      Abstentions: 0

Motion: Carried

**III. Approval of Minutes**

Motion was made to approve the minutes from:

December 2, 2013

Motioned: Miles Vega

Seconded: Jay Hargis

Ayes: 16      Nays: 0      Abstentions: 0

Motion: Carried

**IV. Information/Announcement Items**

**A. Leadership Academy Team Project – Kailani Knutson**

Ms. Knutson's KCCD Leadership Academy Team, District Pride Team, will be hosting a "Pirate Pride Day" on the PC campus. This project is to encourage students to get involved in keeping the campus clean.

Students will participate in raking leaves, painting curbs, picking up trash, and graffiti removal. Pirate Pride Day will take place twice a year, with Saturday, March 15, 2014 from 9am – 12pm being the first event.

*Handout provided*

**V. Discussion/Action Items**

**VI. Subcommittee Reports**

**A. Budget Committee**

The budget committee will meet this Friday, February 7, 2014. The committee will be discussing the 2014-15 budget; the governors proposed budget and the proposed 17% reserve by district.

**B. Strategic Planning Committee**

**C. Enrollment Management Committee**

Enrollment Management is working on common language for Schedule Plus so students will know when infrequent classes will be offered.

**D. Grant Oversight/Grant Progress Reports Committee**

The STEM Grant, funded by the Edison Foundation, is a \$25,000 Scholarship (13 scholarships at \$1,000 per student and 40 scholarships at \$50 per child for the SMART lab).

During a meeting on Thursday, January 30, 2014, there was discussion of a \$70,000-\$100,000 grant offered by various foundations in conjunction with ATD. The deadline to express interest in this grant is February 21, 2014.

**E. Facility Planning Advisory Committee**

Work on the Student Center is scheduled to be completed in March.

**F. Information Technology Committee**

At the next IT meeting, the committee will be approving the IT Plan.

**G. Title IX Advisory Committee**

**H. Marketing & Outreach Committee**

Marketing & Outreach will meet February 21, 2014.

**VII. Other Reports**

**A. President**

Tuesday, February 4, 2014, Sandra Serrano will be meeting with all campus presidents and school superintendents in Bakersfield to discuss Adult Education. Tom Cemo will be featured on channel 24, KSEE Local News as “Educator of the week” tonight at 6:30pm.

Richard Goode was on KTIP several times discussing geology and water levels.

**B. Accreditation**

- **Calendar Review**

**C. Academic Senate**

During the next Academic Senate meeting, the group will look at the 15-16 and 16-17 calendars.

The senate will discuss the Board recommendation of increasing district reserves to 17% be added to board policy. *Discussion ensued*

Mr. Piersol asked for clarification on the difference between the census date and last day to withdrawal without a grade.

- **Curriculum**
- **Basic Skills**
- **Student Learning Outcomes**
- **Distance Education**

**D. CCA**

IBB Training took place Friday, January 30<sup>th</sup> and Saturday, January 31<sup>st</sup>.  
Stewart Hathaway is the new grievance officer.

Dr. Wagstaff discussed concerns with the district increasing reserves to 17% and what that would mean for each campus and course programs. *Discussion ensued.*

**E. CSEA**

CSEA will meet on February 21, 2014.

**F. ASPC**

PC hosted the Region V meeting Friday, January 31, 2014. The agenda included discussion on curriculum, registration and budget.

**G. Other**

SISC sent out a notice to all employees asking for dependent verification. Mr. Butler request an email is sent to all staff reminding them of the March deadline.

**VIII. Future Agenda Items**

**A. Program Review Forms Changes (2) – Michael Carley**

**B. Mission Statement (3) – Co-chairs (Fall 2013)**

**C. CLC Membership & Committee Outline (1) – Co-chairs** (review/update specific task, etc.)

**IX. Adjournment**

Meeting was adjourned at 3:53p.m. by Mrs. Haynes.