

**PORTERVILLE COLLEGE**  
**COLLEGE LEARNING COUNCIL**

3:00 PM – 5:00 PM • Monday, August 26, 2013 • AC-107

Co-Chairs: Steve Schultz, Susan Lala, Tiffany Haynes

**MINUTES**

**Present:**

Lori Barker, Kim Behrens, Craig Britton, Michael Carley, Katherine Carlson, Rosa Carlson, Chris Craig, Erin Cruz, James Entz, Val Garcia, Richard Goode, Lupe Guillen, Jay Hargis, Tiffany Haynes, Bill Henry, Susan Lala, Christopher (Buzz) Piersol, Steve Schultz, Rickelle Syrdahl, Miles Vega, Ann Marie Wagstaff, Joel Wiens, Arlitha William-Harmon and John Word

**Absent:**

ASPC President, Vern Butler, David Chamberlain, Terry Crewse, Bret Davis, Resa Hess, Eric Mendoza, Maria Roman

**I. Call to Order**

The meeting was called to order by Mr. Schultz at 3:04pm.

**II. Adoption of Agenda**

The agenda was approved by consensus of the committee.

**III. Approval of Minutes**

Minutes of June 3, 2013 deferred.

**IV. Information/Announcement Items**

**V. Discussion/Action Items**

**A. 2013 ACCJC Follow-Up Report (1) Steve Schultz**

The Follow-Up Report must be to the district by September 16, 2013. The report is due to ACCJC October 15, 2013. Mr. Schultz will notify the campus once he has been given the date and time of the follow up visit.

Porterville College was required to respond to three of the seven college recommendations but all four district recommendations.

Mr. Schultz reviewed with CLC the Follow-Up Report and the response to each recommendation. He explained within the list of evidence, "DR" is district recommendation and "CR" is college recommendation.

Mr. Carley clarified how his team responded to college recommendation three. The committee discussed disaggregated data, the restructure of program review data and forms. He suggested PC reevaluates the way SLO's are reviewed. *Discussion ensued.*

Mr. Craig went over college recommendation five. New software, Smarter Measures, will be utilized in three on line classes this semester; the software measures' the potential for student success in an on-line environment. He hopes

that in the future the data gathered from Smarter Measure will help improve student success and retention. *Discussion ensued.*

Mr. Schultz reviewed college recommendation seven. The Human Resource Department will extract anything related to staffing needs out of all the program reviews. This data will be used by various committees when making future staffing plans. *Discussion ensued.*

Mr. Carley reviewed the four college recommendations. He stated Board Policy will be reviewed on a regular basis; even number board policies one year and odd number policies the next year. The committee discussed the steps the District is taking in addressing the issues with the Trustee Development Plan, the board evaluation process and the elements of decision making. *Discussion ensued.*  
*Handout provided.*

**VI. Subcommittee Reports**

- A. Budget Committee**
- B. Strategic Planning Committee**
- C. Enrollment Management Committee**
- D. Grant Oversight/Grant Progress Reports Committee**
- E. Facility Planning Advisory Committee**
- F. Information Technology Committee**
- G. Title IX Advisory Committee**
- H. Marketing & Outreach Committee**

**VII. Other Reports**

- A. President**
- B. Accreditation**
  - **Calendar Review**
- C. Academic Senate**
  - **Curriculum**
  - **Basic Skills**
  - **Student Learning Outcomes**
  - **Distance Education**
- D. CCA**
- E. CSEA**
- F. ASPC**
- G. Other**

**VIII. Future Agenda Items**

- A. Program Review Forms Changes (2) – Michael Carley**
- B. UOF Process and Procedures (3) – John Word/Bret Davis**
- C. Mission Statement (3) – Steve Schultz (Fall 2013)**
- D. CLC Membership & Committee Outline (1) – Steve Schultz (review/update specific task, etc.)**
- E. Faculty Handbook for Online Teaching (1) – Joel Wiens (September 16, 2013)**

**F. End of the Year Committee Reports (quick review) – (September 16, 2013)**

**IX. Adjournment**

Meeting was adjourned at 3:54p.m. by Mr. Schultz.