

PORTERVILLE COLLEGE
COLLEGE LEARNING COUNCIL

3:00 PM – 5:00 PM • Monday, February 4, 2013 • AC-107

Co-Chairs: Steve Schultz, Susan Lala, Tiffany Haynes

MINUTES

Present:

Lorie Barker, Kim Behrens, Craig Britton, Genevie Bunch, David Chamberlain, Erin Cruz, Bret Davis, Jason Duncan, James Entz, Richard Goode, Lupe Guillen, Virginia Gurrola, Tiffany Haynes, Bill Henry, Susan Lala, Eric Mendoza, Andrew Messchaert, Christopher Piersol, Steve Schultz, Rickelle Syrdahl, Miles Vega, Ann Marie Wagstaff, Joel Wiens, Arlitha Williams-Harmon and John Word

Absent:

Vern Butler, Michael Carley, Rosa Carlson, Chris Craig, Terry Crewse, Antonia Ecung, Resa Hess and Maria Roman

I. Call to Order

The meeting was called to order by Mrs. Lala at 3:01pm.

II. Adoption of Agenda

Motion was made to approve the agenda as amended.

Motioned: Miles Vega

Seconded: Andrew Messchaert

Ayes: 25 Nays: 0 Abstentions: 0

Motion: Carried

III. Approval of Minutes

Motion was made to approve the minutes from:

December 3, 2012

Motioned: James Entz

Seconded: Miles Vega

Ayes: 24 Nays: 0 Abstentions: 1

Motion: Carried

IV. Information/Announcement Items

V. Discussion/Action Items

A. Committees Organizational Structure (2) – Rosa Carlson

Tabled to March 4, 2013.

B. Honors Recognition at Commencement (1) – Joel Wiens/Steve Schultz

During commencement the President's scholars are recognized; the issue being shall a student be recognized at commencement if they received a 3.5 GPA in only one semester?

The President's Scholars List is a semester by semester recognition of excellence. Currently any student carrying a 3.5 overall GPA in that semester will be on the President's Scholars list. It is the opinion of the commencement committee that recognition of academic excellence is awarded to students who carry a cumulative 3.5 or higher GPA average.

The Academic Senates recommendation is to create a Commencement Honors list. The criteria, based on a cumulative GPA, for the honors list are:

- Students have completed at least 60 units in degree applicable letter grade courses,
- have taken at least 12 of those units at Porterville College,
- and have earned a cumulative grade point average of 3.5 or higher are eligible for graduation with honors.

The honors designation will appear on the diploma and transcripts as follows:

- 3.5-3.69 cum laude
- 3.7-3.89 magna cum laude
- 3.9-4.0 summa cum laude

This item will be brought back at the March 4th meeting for approval.

C. Budget Recommendation (1) – Ann Marie Wagstaff

The Budget committee unanimously approved reinstating the additional hours for the Learning Center Technician position. The committee recommends that in order to continue student success CLC will recommend that the Learning Center Technician hours be moved forward as proposed initially to the District.

Motion: "Move forward with the Budget Recommendation to increase the Learning Center Technician's hours to the District."

Motioned: Lorie Barker

Seconded: Joel Wiens

Ayes: 25 Nays: Abstentions: 0

Motion: Carried

VI. Subcommittee Reports

A. Budget Committee

The Budget committee is on schedule with the calendar and is currently reviewing budget requests. The committee is also reviewing the Governors proposed budget.

B. Strategic Planning Committee

Strategic Planning meets next Thursday where program review documents will be reviewed and updated accordingly.

C. Enrollment Management Committee

D. Grant Oversight/Grant Progress Reports Committee

E. Facility Planning Advisory Committee

The Science Math building construction project is scheduled to start the week right after commencement on May 13th which include a new air handler and some acoustical measures. Other projects that are expected to start this summer include the back parking lot and the Student Center roof/HVAC.

F. Information Technology Committee

G. Title IX Advisory Committee

H. Marketing & Outreach Committee

Mrs. Montgomery has created PC's official Facebook page which is posted on the PC home page. Mrs. Fairless was named January Employee of the Month. The Committee is coordinating a calendar of events for the spring semester that will soon be available online. Marketing materials have been ordered for departments and divisions to take during community outreach events. The college will have a booth at the Iris Festival, April 27, 2013; volunteers needed. The Marketing & Outreach next meeting is Friday, February 22nd at 9am in AC-105.

VII. Other Reports

A. President

B. Accreditation

The ACCJC response should be received in the next couple of weeks. Someone asked about the District Recommendations and Mr. Schultz stated he would bring them to the next meeting.

C. Academic Senate

The Academic Senate; discussed and voted on a new policy for student recognition at graduation, developed a task force for flex day policy information gathering, continued to discuss equivalency policy corporately and individually, and approved online faculty information booklet – developed by the AS subcommittee on distance education. On another note, Lupe Guillen is the new Division Chair for Health Careers.

- **Curriculum**
- **Basic Skills**
- **Student Learning Outcomes**

D. CCA

CCA is looking for faculty members interested in attending the Political Academy coming up in the spring; questions contact Dr. Wagstaff.

E. CSEA

Vern Butler is the new CSEA Vice President.

F. ASPC

ASPC numbers have dwindled; they are looking for an enticement for members to attend and get involved. Last spring CLC discussed the possibility of reinstating the one credit government class; it was suggested this topic be reexamined.

G. Other

VIII. Future Agenda Items

A. Matriculation Advisory Committee (1) – Virginia Gurrola

B. Program Review Forms Changes (2) – Michael Carley

IX. Adjournment

Meeting was adjourned at 3:31p.m. by Mrs. Lala.