

PORTERVILLE COLLEGE
COLLEGE LEARNING COUNCIL

3:00 PM – 5:00 PM • Monday, October 21, 2013 • AC-107

Co-Chairs: Steve Schultz, Susan Lala, Tiffany Haynes

MINUTES

Present:

Lorie Barker, Kim Behrens, Michael Carley, Katherine Carlson, Rosa Carlson, Chris Craig, Bret Davis, James Entz, Val Garcia, Richard Goode, Lupe Guillen, Jay Hargis, Tiffany Haynes, Bill Henry, Susan Lala, Christopher (Buzz) Piersol, Rickelle Syrdahl, Miles Vega, Ann Marie Wagstaff, Arlitha Williams-Harmon and John Word

Absent:

Craig Britton, Vern Butler, La Tishsa Carballo, David Chamberlain, Terry Crewse, Erin Cruz, Resa Hess, Eric Mendoza, Maria Roman, Steve Schultz and Joel Wiens

Guest:

Susan Rieger

I. Call to Order

The meeting was called to order by Mrs. Lala at 3:03pm.

II. Adoption of Agenda

Motion was made to approve the agenda.

Motioned: Miles Vega

Seconded: Katherine Carlson

Ayes: 15 Nays: 0 Abstentions: 1

Motion: Carried

III. Approval of Minutes

Motion was made to approve the minutes from:

October 7, 2013

Motioned: Chris Craig

Seconded: John Word

Ayes: 16 Nays: 0 Abstentions: 0

Motion: Carried

IV. Information/Announcement Items

A. End of the Year Committee Reports (Quick Review)

The following reports were submitted to CLC:

- Basic Skills – Mrs. Rieger was available to answer questions.

- Budget – Mrs. Williams-Harmon stated the items that either met the accreditation standard or were mentioned within the accreditation report develop into the goals for this report.
- Curriculum –representative not available
- Enrollment Management – The goals on this report are the same as the Enrollment Plan Goals.
- Facilities Planning – The goal of the Facilities Planning committee is campus improvement and only meets when money is available.
- Grant Oversight –
- IT – Mrs. Rickelle stated there is nothing to say other than the recommendation that this committee receives recording secretary.
- Marketing & Outreach – representative not present
- Matriculation - representative not present. Mrs. Carlson stated that the Matriculation Sub-committee no longer exists; it will become a Student Success committee.
- Safety & Security – Mr. Word stated this committee works in conjunction with the Facilities Planning Sub-committee.
- Scholarship - representative not present.
- Staff Development – Mrs. Williams-Harmon stated the goals came out of the accreditation report, a survey and flex day recommendations.
- Strategic Planning – representative not present
- Student Learning Outcomes – Mrs. Rickelle stated the committee accomplished a lot prior to November then did not meet again until recently.

V. Discussion/Action Items

VI. Sub-Committee Reports

A. Budget

Deadline for the Budget worksheet and instructional supply requests is Thursday, October 31st.

B. Strategic Planning

C. Enrollment Management

Enrollment Management held an ODS training session during the last meeting.

D. Grant Oversight/Grant Progress Reports

The Grant sub-committee has not met, but there are some faculty entrepreneurship mini-grants that are available. The grants are \$4,200, no match required and Mrs. Williams-Harmon has two requests. One is from Kailani Knutson and is an extension of the grant she used for entrepreneurship activities and the JEC Center. The other faculty mini-grant is from Susie Lala. The grant will develop and implement intervention to assist CTE students in gaining their certificates.

E. Facility Planning Advisory

Construction on the ADA ramps out by health careers and the landscape behind the gym is coming to end. The Student center plans are approved and hopefully

completed by mid to late January. The light pole that got knocked down in the quad is scheduled to go back up.

F. Information Technology

IT will meet Friday, October 25th.

G. Title IX Advisory

H. Marketing & Outreach

Marketing and Outreach have a vacancy as Miles Vega is stepping down.

VII. Other Reports

A. President

Chancellor Cabinet is reviewing board policies starting with business administration (odd numbers reviewed this year and next year the even numbers).

All the colleges are discussing the Career pathways.

A participatory governance workshop via the internet will be held at 1pm on Tuesday, October 22nd.

As part of Strategic Planning, a climate survey was sent out to all employees and will be available until Friday, November 8th.

ADT is scheduled at PC for Monday, November 18th and Tuesday, November 19th.

The first day will be for Cero Coso, and Bakersfield and the second day are scheduled for PC.

B. Accreditation

The Follow-Up team will be on campus Monday, October 28th and 29th.

- **Calendar Review**

C. Academic Senate

The election to change the constitution wrapped up.

The senate is also working on getting the final word regarding the equivalency policy.

The Academic Plenary meeting is Wednesday, November 6th – Saturday, November 9th in Irvine, CA. Additional Curriculum meetings; one in long beach (11/15/13) and one in Oakland (11/16/13). The meeting is for one day and anyone that would like to go can ride with Mr. Piersol.

- **Curriculum**
- **Basic Skills**
- **Student Learning Outcomes**
- **Distance Education**

D. CCA

CCA was in Bakersfield Saturday, October 19th for grievance training. To allow for more grievance officers on campus, CCA is considering expanding the CCA grievance committee.

E. CSEA

This week CSEA will begin contract negotiation. Two classified positions will go forward; Executive Secretary in Health Careers and Department Assistant in DRC.

F. ASPC

ASPC is working with clubs to improve student communications.

The Chili cook-off is Thursday, October 24th and ASPC are still looking for judges.

Judges are wanted for Homecoming events in the quad scheduled for Tuesday, November 5th – 7th at 11:30am.

G. Other

District wide the campuses will be switching to a new banking system. Financial Aid students will go from having Kern Schools to World Bank. By December 15th all students will have new cards. Any question can be brought to Chris Craig.

VIII. Future Agenda Items

A. Program Review Forms Changes (2) – Michael Carley

B. Mission Statement (3) – Co-chairs (Fall 2013)

C. CLC Membership & Committee Outline (1) – Co-chairs (review/update specific task, etc.)

D. Student Success Presentation (1) – Val Garcia/Araceli Carranza

IX. Adjournment

Meeting was adjourned at 3:48p.m. by Mrs. Lala.