

PORTERVILLE COLLEGE
COLLEGE LEARNING COUNCIL

3:00 PM – 5:00 PM • Monday, October 15, 2012 • AC-107

Co-Chairs: Steve Schultz, Susan Lala, Tiffany Haynes

MINUTES

Present:

Lorie Barker, Kim Behrens, Karen Boriack, Craig Britton, Rosa Carlson, Chris Craig, Erin Cruz, Bret Davis, James Entz, Richard Goode, Virginia Gurrola, Tiffany Haynes, Bill Henry, Eric Mendoza, Andrew Messchaert, Steve Schultz, Jose Serrano, Rickelle Syrdahl, Miles Vega, Ann Marie Wagstaff, Joel Wiens, Arlitha Williams-Harmon and John Word

Absent:

Michael Carley, Terry Crewse, Antonia Ecung, Baldomero Garcia, Resa Hess, Susan Lala, Christopher Piersol, Maria Roman, Leif Syrdahl

I. Call to Order

The meeting was called to order by Steve Schultz at 2:59pm.

II. Adoption of Agenda

Motion was made to approve the agenda.

Motioned: Chris Craig

Seconded: Bill Henry

Ayes: 17 Nays: 0 Abstentions: 0

Motion: Carried

III. Approval of Minutes

Motion was made to approve the minutes from:

October 1, 2012

Motioned: Bill Henry

Seconded: Craig Britton

Ayes: 17 Nays: 0 Abstentions: 0

Motion: Carried

IV. Information/Announcement Items

A. UOF Process and Procedures (1) – Bret Davis

Mr. Davis is requesting the PC procedures and policy be reviewed in regards to outside vendors coming on the campus to advertise. His concerns are that vendors will take away business from the college. Mrs. Williams-Harmon proposes that CLC review policy. *Discussion ensued.*

This issue will be brought back for discussion.

B. SLO Sub-committee Charge (1) – Rickelle Syrdahl

Mrs. Syrdahl presented the SLO Sub-committee charge to CLC for recommendations.

The SLO Sub-committee Charge was provided.

V. Discussion/Action Items

A. Educational Master Plan (4) – Rosa Carlson / Bill Henry

The Educational Master Plan is updated and available on the Porterville College website. This document is a living document that will be reviewed annually. Dr. Carlson requests CLC to review the document before the next meeting. *Discussion ensued.*

The Educational Master plan will be voted on at next meeting.

B. Marketing & Outreach Committee (2) – Eric Mendoza

All recommended changes have been made.

Motion: “to approve the Marketing & Outreach Committee Charge.”

Motioned: Ann Marie Wagstaff

Seconded: Chris Craig

Ayes: 21 Nays: Abstentions: 0

Motion: Carried

C. Basic Skills Sub-committee (1) – Antonia Ecung

Deferred to next meeting.

D. Staff Committee (1)

Deferred to next meeting.

E. Title IX Advisory Sub-committee (1)

Mr. Schultz presented the Title IX Advisory Sub-committee Charge. There were changes to the functions, specific tasks and membership.

The Title IX Advisory Sub-committee charge will be brought back for a vote at the next CLC meeting.

F. Core of the Core Taskforce (1) – Virginia Gurrola / Arlitha Williams-Harmon

The Core of the core Taskforce met three times a week for a month and consisted of administrators, staff, faculty and students. The Core of the Core have been working on a proposal for budget cuts based on the worst case scenario; taking into consideration enrollment, FTES, college obligations and the future of the college keeping students has the focus. Dr. Carlson will present an update to the Chancellors cabinet tomorrow, October 16th. *Discussion ensued.*

Dr. Wagstaff stated the Budget committee passed three resolutions based on the information received from the Core of the Core. The Budget Committee supports the efforts of the Core of the Core Taskforce, accepts the timeline that has been set forth, and supports Dr. Carlson in presenting the proposal created by the Core of the Core to the Chancellors Cabinet.

G. Proctoring Fees (1) – Charlene Whitfield

In late 2007, CLC established a proctoring fee of \$15 dollars per examine. Ms. Whitfield request that the fee be increased by \$5 per examine and no fees charged to district students. *Discussion ensued.*

Proposal “To increase proctoring fees to \$20 per examine for non PC students.”
CLC will vote on the increase of proctoring fees at the next meeting.

H. Library Grant (1) – Michael Carley / Lorie Barker

The library is applying for a grant from the National Endowment for the Humanities (NEH) and the American Library Association (ALA). The grant is the Muslim Journeys: Bridging Cultures Bookshelf. The recipient of this grant will receive 25 books, three DVDs and one scholarly database. The only obligations will be for the library to hold two events. Mr. Entz and Mr. Hargis have already volunteered to host two theater events. The library in partnership with W.I.S.E. (Women in Islam Studying for Education) will hold a book reading and discussion. The Grant Oversight Committee has already accepted the Library grant being presented to CLC.

VI. Subcommittee Reports

A. Accreditation

The Accreditation team will be on campus October 22nd and the Steering committee will meet the team in the SCCR at 4pm. A binder will be provided to each team member that includes a campus map, directory, meeting schedules, places of interest and summary updating items since the Self Evaluation report.

B. Budget

Today is the deadline for the Program Review Budget worksheets. Budget request will be reviewed at the next Budget meeting.

C. Strategic Planning

D. Enrollment Management

E. Grant Oversight/Grant Progress Reports

F. Facility Planning Advisory

Mr. Britton’s furniture has arrived and a time will be scheduled for installation. The grounds department is in the process of putting down ground cover in the landscaped beds.

G. Information Technology

IT is continuing to work on updating the IT Plan.

H. Title IX

VII. Other Reports

A. President

The Chancellor cabinet will meet tomorrow, Tuesday, October 16th.

B. Academic Senate

The Senate has discussed the Core of the Core proposal. They also continued to work on the Academic Senate sub-committee structure. Mr. Wiens reported on the new board policy regarding teaching distance education; it is the belief of the Senate and CCA that this new policy should be more of a program guideline than direct policy. CCA will look into the issue. *Discussion ensued.*

C. Curriculum

D. Basic Skills

E. Student Learning Outcomes

The SLO committee is working to assess institutional SLOs. The current plan is to use the colleges GESLOs that fit into the institutional SLOs and add to them with SLO data from certificate programs or courses. Then the institutional SLOs can be assessed.

F. CCA

The CCA online newsletter came out today. During the Board meeting last Thursday, October 11th a BC professor encouraged the Board to vote yes on prop 30. *Discussion ensued.*

G. CSEA

H. ASPC

ASPC and 35 members worked the Rely for Life. On October 24th the ASPC will host a CDC career day. The ASPC is starting their Veterans Day Float and have a signup sheet on their office door. Every Monday ASPC host Music in the Quad from 11:15-12:45pm. In addition, ASPC is very excited that all clubs are getting involved in Pirate Madness. ASPC is also seeking help from the staff and faculty for the November leadership workshops.

A report was provided.

I. Other

VIII. Future Agenda Items

IX. Adjournment

Meeting was adjourned at 4:09p.m. by Steve Schultz.