

PORTERVILLE COLLEGE
COLLEGE LEARNING COUNCIL

3:00 PM – 5:00 PM • Monday, October 1, 2012 • AC-107

Co-Chairs: Steve Schultz, Susan Lala, Tiffany Haynes

MINUTES

Present:

Lorie Barker, Karen Boriack, Craig Britton, Michael Carley, Rosa Carlson, Chris Craig, Antonia Ecung, James Entz, Richard Goode, Virginia Gurrola, Bill Henry, Eric Mendoza, Andrew Messchaert, Maria Roman, Steve Schultz, Jose Serrano, Rickelle Syrdahl, Miles Vega, Ann Marie Wagstaff, Joel Wiens, Arlitha Williams-Harmon and John Word

Absent:

Kim Behrens, Terry Crewse, Erin Cruz, Bret Davis, Baldomero Garcia, Tiffany Haynes, Resa Hess, Susan Lala, Christopher Piersol and Leif Syrdahl

I. Call to Order

The meeting was called to order by Mr. Schultz at 3:01pm.

II. Adoption of Agenda

Motion was made to approve the agenda with an amendment.

Motioned: Bill Henry

Seconded: Miles Vega

Ayes: 16 Nays: 0 Abstentions: 0

Motion: Carried

III. Approval of Minutes

Motion was made to approve the minutes from:

September 17, 2012

Motioned: Miles Vega

Seconded: Jim Entz

Ayes: 16 Nays: 0 Abstentions: 0

Motion: Carried

IV. Information/Announcement Items

A. Strategic Plan Progress Report (1) – Steve Schultz

The Strategic Progress Report was created to monitor the implementation and aid in updating the Strategic Plan. The progress report presented is a revision from the original.

Strategic Progress Report was provided.

V. Discussion/Action Items

A. Educational Master Plan (3) – Rosa Carlson / Bill Henry

The Educational Master Plan will be deferred to next meeting, 10/15/12, for a vote.

B. Hearing Panel (2) – Steve Schultz

All recommendations/corrections were made to the Hearing Panel charge.

Motion: “to approve the Hearing Panel.”

Motioned: Miles Vega

Seconded: Bill Henry

Ayes: 21 Nays: Abstentions: 0

Motion: Carried

C. Scholarship & Awards (2)

All recommended changes have been made.

Motion: “to approve the Scholarship and Awards Sub-committee.”

Motioned: Ann Marie Wagstaff

Seconded: Bill Henry

Ayes: 21 Nays: Abstentions: 0

Motion: Carried

D. Budget Sub-committee (2)

CLC will vote to approve the Budget Sub-committee charge with the understanding that the following changes will be made:

1) Under Functions item 6, first word will be capitalized and item 13, the first word will be capitalized.

2) Under Membership Composition “Deans” will be changed to “Dean(s)”.

Motion: “to approve the Budget Sub-Committee.”

Motioned: Bill Henry

Seconded: Miles

Ayes: 21 Nays: Abstentions: 0

Motion: Carried

E. Marketing & Outreach (1) – Eric Mendoza

CLC recommended the following changes:

1) Add “Committee” to Marketing & Outreach

2) There will be two classified and two faculty representatives

3) Membership total will be changed from “nine” to “ten”

The Marketing & Outreach charge will be brought back at the next meeting for a vote.

VI. Subcommittee Reports

A. Accreditation

The Accreditation visit is fast approaching and interviews with staff are being scheduled.

B. Budget

The Budget sub-committee, Academic Senate and administration met to begin The Core of the Core Taskforce proposal that will be presented at the October 12th Budget meeting. *Discussion ensued.*

The Core of the Core Taskforce recommendations will be presented to CLC at the 10/15/12 meeting for an emergency "Discussion/Action". Recommendations must be presented to the Chancellors Cabinet on 10/16/12.

C. Strategic Planning

D. Enrollment Management

The committee is in the process of updating the Enrollment Management Plan goals. The Enrollment and Division Chair sub-committees also discussed program review, what data is collected and possible trend data reporting.

E. Grant Oversight/Grant Progress Reports

Grant oversight will meet tomorrow, 10/2/12. Grant will be reviewing a draft proposal from the Library. The Library has the opportunity to receive books and materials at no cost and little obligation from the college.

F. Facility Planning Advisory

The Facility Planning Advisory sub-committee will be meeting on November 7th. The LRC door project is back on schedule and after some final touches the room will be done. The sub-committee met with the SM department to address the air and acoustical concerns. The SM project is scheduled to be completed next summer, May 2013.

G. Information Technology

H. Title IX

VII. Other Reports

A. President

There will be a Board Meeting October 10th on campus and Senior Day is October 3rd.

B. Academic Senate

The Senate's main discussion has been The Core of the Core Taskforce. The Senate is working with Mrs. Knutson to discontinue some certificates through the Curriculum Committee.

C. Curriculum

D. Basic Skills

Basic Skills forwarded an informational sheet to the President's office. That sheet will go through the Academic Senate for recommendations and approval; once finalized it will then move on to CLC.

E. Student Learning Outcomes

Ms. Burkhart sent out an update today detailing the program and course SLO assessment percentages. At the last SLO meeting a second GESLO was assessed and the committee is discussing how to assess institutional SLOs.

F. CCA

No changes until an MOU is created. This MOU will not be done by November 1, 2012

G. CSEA

H. ASPC

Mrs. Gurrola wants to thank and publically acknowledge ASPC for all the volunteer work they did at last nights Sunday social.

I. Other

- A subcommittee of the Marketing & Outreach Committee has developed an employee of the month award. The individual chosen will receive a cash award and a parking spot.

VIII. Future Agenda Items

IX. Adjournment

Meeting was adjourned at 3:52p.m. by Steve Schultz.