

**PORTERVILLE COLLEGE**  
**COLLEGE LEARNING COUNCIL**

3:00 PM – 5:00 PM • Monday, May 7, 2012 • AC-106

Co-Chairs: Steve Schultz, Susan Lala, Tiffany Haynes

**MINUTES**

**Present:**

Lorie Barker, Craig Britton, Michael Carley, Chris Craig, Bret Davis, Antonia Ecung, James Entz, Baldomero Garcia, Richard Goode, Tiffany Haynes, Bill Henry, Susan Lala, Eric Mendoza, Andrew Messchaert, Dale Norton, Susan Regier, Rickelle Syrdahl, Steve Schultz, Miles Vega, Ann Marie Wagstaff, Joel Wiens, and John Word

**Absent:**

Kim Behrens, Rosa Carlson, Terry Crewse, Erin Cruz, Rodney Frese, Virginia Gurrola, Resa Hess, Valerie Lombardi, Christopher Piersol, Maria Roman and Leif Syrdahl

**Guests:**

Bernell Hirning and Jonathan Schultz

**I. Call to Order**

The meeting was called to order by Mr. Schultz at 3:03pm.

**II. Adoption of Agenda**

The agenda was motioned for approval with modifications.

**III. Approval of Minutes**

Minutes deferred to next scheduled meeting.

**IV. Information/Announcement Items**

**A. National University Update (1) – Dr. Bernell Hirning**

Dr. Hirning updated CLC on the National University's program at PC, e.g. how the program is going and what programs NU would like to bring to PC in the future.

*Discussion ensued.*

*Handout was provided.*

**B. Budget Approval (1) – Dr. Rod Frese**

Dr. Wagstaff stated that the budget is in progress and there will be an open forum this Thursday. Handout of the budget as it stands was provided. *Discussion ensued.*

*Budget will be brought back at the next CLC meeting on May 21, 2012 for vote.*

**C. ARCC Report (1) – Michael Carley**

Deferred to May 21, 2012 meeting

**D. Educational Master Plan Update (1) – Dale Norton**

Mr. Norton stated that the Educational Master Plan draft is in progress. Deferred to May 21, 2012 meeting

**E. Institutional SLOs (1)- Rickelle Syrdahl**

Mrs. Syrdahl handed out a draft explaining why the old ISLO's were switched to GESLO's in addition to information on the new institutional SLO's. *Discussion ensued.*

*Forward input to Rickelle Syrdahl.*

**V. Discussion/Action Items**

**A. Division Carryover (1) – Budget Committee/Dr. Ann Marie Wagstaff**

The Budget Committee is recommending that divisions keep their budget carryover from year to year. This is only for instructional divisions, and only in supply budgets. *Discussion ensued.*

*Division carryover will be brought back at the May 21, 2012 CLC meeting for a vote.*

**B. Approval: Student Services, Social Sciences, IT, and President Office Program Reviews(1) – Steve Schultz**

At the last CLC meeting the Strategic Planning Committee presented four Program reviews, e.g. Students Service, Social Science, IT and Presidents Office and recommended that all four program reviews met the required matrix.

It was recommended to correct the sections in the IT program review that states "Graphic Center timeline is being met" to "to the best of Graphic Center abilities".

"Motion to approve Student Services, Social Science, IT (with a correction) and Presidents Office program reviews."

Motioned: Susan Regier

Seconded: Joel Wiens

Ayes: 22    Nays: 0    Abstentions: 0

Motion: Carried.

**C. Review and Approval of CTE and Language Arts Program Reviews – Steve Schultz**

The handout of the CTE program review is not available, therefore, deferred until next meeting on May 21, 2012. Strategic Planning Committee has reviewed the CTE program review and recommends that it has met the requirements of the rubric.

*CTE Program Review will be brought back on the May 21, 2012 CLC meeting for approval.*

The Strategic Planning Committee has reviewed and recommends that the Language Art Program Review meets the matrix of the rubric. The Language Art Program Review that was handed out is not the revised version, so it will be deferred to the next CLC meeting. *Discussion ensued.*

*Language Art Program Review will be brought back at the next CLC meeting, May 21, 2012 for a vote.*

**D. Mental Health Services Grant – Susan Lala**

Mrs. Lala will not be applying for the Mental Health Services Grant. *Discussion ensued.*

**E. Porterville College Mission Statement**

The PC Mission statement is up for its annual review. Mr. Schultz recommends that all members review the mission statement and be prepared to vote at the next scheduled meeting. *Discussion ensued.*

*PC Mission statement will be brought back at the next CLC meeting, May 21, 2012 for vote.*

**VI. Subcommittee Reports**

**A. Accreditation**

The 2012 Accreditation Report is almost complete. In a few weeks the Board will review the report and make their recommendations. *Discussion ensued.*

**B. Budget Committee**

**C. Strategic Planning Committee**

**D. Enrollment Management Committee**

Enrollment met last week and approved a change to the scheduling matrix. *Discussion ensued.*

**E. Grant Oversight Committee/Grant Progress Reports**

**F. Facility Planning Advisory Committee**

**G. Information Technology Committee**

The Information Technology Committee is continuing to work on the IT Plan.

**H. Title IX**

**VII. Other Reports**

**A. President**

**B. Academic Senate**

Academic Senate just had its change to the new president. The Academic Senate recommended Richard Osborne for Professor Emeritus status.

**C. Curriculum Committee**

**D. Basic Skills Committee**

**E. Student Learning Outcomes Committee**

**F. CCA**

Susan Regier has become the president of the CCA.

**G. CSEA**

**H. ASPC**

**I. Other**

**VIII. Future Agenda Items**

**IX. Adjournment**

Meeting was adjourned at 4:17p.m. by Mr. Schultz.