

**PORTERVILLE COLLEGE**  
**COLLEGE LEARNING COUNCIL**

3:00 PM – 5:00 PM • Monday, December 5, 2011 • AC-105

Co-Chairs: Steve Schultz, Susan Lala, Tiffany Haynes

**MINUTES**

**Present:**

Lorie Barker, Kim Behrens, Michael Carley, Rosa Carlson, Chris Craig, Bret Davis, Antonia Ecung, James Entz, Russell Fletcher, Rodney Frese, Richard Goode, Virginia Gurrola, Stewart Hathaway, Bill Henry, Susan Lala, Valerie Lombardi, Jorge Lopez, Eric Mendoza, Susan Regier, Steve Schultz, Rickelle Syrdahl, Miles Vega, Ann Marie Wagstaff, Joel Wiens and John Word

**Absent:**

Craig Britton, Terry Crewse, Erin Cruz, Baldomero Garcia, Tiffany Haynes, Resa Hess, Andrew Messchaert, Maria Roman and Leif Syrdahl

**Guests:**

**I. Call to Order**

The meeting was called to order by Mr. Schultz at 3:03pm.

**II. Adoption of Agenda**

*Motion was made to approve the agenda as amended.*

*Motioned: Russell Fletcher*

*Seconded: Richard Goode*

*Ayes: 22      Nays: 0      Abstentions: 0*

*Motion: Carried*

**III. Approval of Minutes**

*Motion was made to approve the minutes with corrections dated November 21, 2011.*

*Motioned: Bill Henry*

*Seconded: Russell Fletcher*

*Ayes: 22      Nays: 0      Abstentions:*

*Motion: Carried.*

**IV. Information/Announcement Items**

**A. Catalog Revision and Review (1) – Richard Goode**

There were some issues with prerequisites from the early 2000's that were not listed in the catalog; this has been fixed. Another issue was courses that changed from 3 credits to 2 credits in the curriculum process. The aforementioned issues have caused students to scramble trying to find additional classes late in the registration

process. Mr. Goode discussed these issues with Mr. Schultz and it was recommended that changes to courses and the catalog only be made in the fall with the changes taking effect the following summer/fall registration period. Mr. Goode also recommends that a sub-committee of CLC be created to review, update and correct the catalog.

*Mr. Schultz agrees that this would be a good idea and at the next CLC meeting a formal proposal will be made.*

**V. Discussion/Review Items**

**A. Proposal/Vote: Barnes and Noble's Scholarship for Library Reserve Books (3) – Lorie Barker**

Mrs. Barker handed out a proposal for the use of the Barnes and Noble's Scholarship towards reserve books in the Library.

*"Motion to accept the proposal submitted by Mrs. Barker for purchasing reserve books for the Library."*

*Motioned: Stewart Hathaway*

*Seconded: Ann Marie Wagstaff*

*Ayes: 23    Nays:            Abstentions:*

*Motion: Carried.*

**B. Priority Registration (2) – Eric Mendoza**

The November 21, 2011 meeting Priority Registration for Student Athletes and Student Government Students was discussed and Mr. Mendoza is requesting CLC to vote on this issue.

Mr. Schultz stated that priority registration at least for athletes for Porterville College will follow Cerro Cosos guidelines with CLC approval. The guidelines for priority registration will be:

Day 1-2:                Veterans, Foster Youth or Former Foster Youth, DSPS and EOPS.

Day 3:                 Student Athletes and ASPC students

Day 4-10:             Continuing students with less than 100 units attempted (excluding students on academic standing probation 2) and prior year graduates of high schools in the district.

Day 11-14:            New students not included above

Day 15:                Open registration

Question: What about honor students?

- Honor students were discussed at the last CLC meeting but are not part of the proposal.

Question: Will student athletes be required to meet the matriculation requirements?

- Yes.

Question: Is there a way to recognize a student athlete?

- Admission and Records will receive a list and they will be entered in; this will be done the same way as qualifying to compete. Student Athletes are disqualified when they are accepted for the COA program, if their load drops below 12 units or if they don't complete 24 units with a 2.0 GPA or better by their second season.

Question: What if an athlete decides not to play the following year?

- If an athlete chooses not to play or becomes disqualified they will be removed from priority registration.

*"Motion to allow student Athletes priority registration in the second tier (day 3) with the provision they are completely matriculated."*

*Motioned: Miles Vega*

*Seconded: Richard Goode*

*Ayes: 22 Nays: Abstentions:*

*Motion: Carried.*

Mr. Mendoza is requesting a vote on Student Government Priority Registration or reinstatement of the Student Government class.

Dr. Hathaway stated that the minimum requirements will need to be determined before voting for the class verses priority registration.

Mrs. Gurrola stated that making decisions about priority registration and allowing more priority groups makes it harder for students to compete for the courses. Mrs. Gurrola recommended that CLC asks who actually should get priority, why should they get priority and what can't they get through the regular matriculation process. Mr. Fletcher stated he understands Mrs. Gurrola's concerns; however, to receive student government priority registration the student would have to successfully complete/start a one year term with ASPC.

Dr. Wagstaff mentioned that the solution to the problem with ASPC students and registration is to have the student government class. Dr. Wagstaff recommends delaying the vote for student government priority registration so CLC can find a way to get the class.

Mrs. Regier stated her concern is how Admissions will keep track of those students in ASPC for priority.

Mr. Carley is concerned that the reason ASPC created a constitution and bylaws was so it could run without the government class. Mr. Carley stated that the pressure to get rid of stand-alone classes comes from the District and the ASPC students should discuss with the Chancellor the importance to the students to have the government class. Mr. Fletcher stated that next semester ASPC is talking about putting a

contingency clause in the bylaws that will make it flexible for having the government class or not. *Discussion ensued.*

Mr. Vega mentioned that the stand alone government class can be solved in curriculum. Mr. Vega wanted to thank ASPC for always being there to help the different departments when needed.

*This discussion will be tabled until the next CLC meeting when there is more information from the curriculum committee.*

Porterville College has three honors lists: President's Honors List (based on GPA) and a Dean's List (Regular Dean's List and a Limited Dean's List). Dr. Hathaway stated that the Honor students have earned the right to receive priority. *Discussion ensued.*

*Priority Registration for Honor roll students will be tabled to the next CLC meeting, February, 2012.*

**C. Enrollment management Plan 2012-2016 (2) – Michael Carley**

*Tabled until the next CLC meeting February, 2012*

**D. Pilot for ACCUPLACER Diagnostics Testing (1) – Virginia Gurrola, Susan Regier and Cindy Pummill**

Mrs. Regier stated that during an ACCUPLACER presentation in San Jose, Pearson and the College Board announced a new program to increase college preparedness and student accomplishment. Mrs. Regier mentioned that the College Board is looking for a college to Pilot the new program which is a win, win for PC. Porterville College will be able to try out this new program before committing any monies into it.

"The new program combines ACCUPLACER Diagnostics, the College Board's pc-adaptive assessments of abilities, with Pearson's MyFoundationsLab, a confirmed online remediation system for reading, writing and mathematics to identify areas needing improvement and then constructs modules for students to master core concepts for school and career readiness." (Cited from the handout, [ACCUPLACER//MyFoundationsLab](#))

Question: When does the Board want to start the pilot program?

- The application needs to be submitted by December 16, 2011.

Mrs. Pummill stated that the goal of the Math Department for basic skills is to have modular style learning and ACCUPLACER fits right in with what they are trying to accomplish.

Mrs. Regier stated that they are proposing to start with the summer program; the incoming High School students have already been tested. Porterville College would take the students that tested at basic skill levels and through the summer program those students would take the modules needed to prepare them for college level courses in the fall. Mrs. Regier stated that the college can choose to pilot the ACCUPLACER program for 1 or 2 semesters and recommends the 2 semester pilot program for summer and fall. The 2 semester program would give Porterville

College two different set of students to test. The whole program will be structured and students will be doing the modules in the Learning Center. *Discussion ensued.* Dr. Ecung mentioned two important points to keep in mind for why the college needs to accept this pilot program:

1. There are a high number of basic skill students that come to Porterville College that end up dropping out because they get frustrated. This is a way to capture those students are weak in only a few areas.
2. The Student Success Taskforce is moving in the direction of modularization for basic skills courses. The state is looking at making the ACCUPLACER test a statewide test that every college uses and the bet is on ACCUPLACER because of all the components. The state will not stop colleges from using the placement test of their choice but will not assist the college monetarily if PC doesn't choose the one the state decides is the state test.

Mrs. Gurrola stated that looking at the revised recommendations from the Student Success Taskforce one of the areas they are looking at is amending some of the statute. One of the statute is colleges participating in an alternative funding model would be eligible for exemption from the attendance rules that are contained in the regular FTES.

*"Motion to proceed with the Pilot for ACCUPLACER Diagnostic Testing application."*

*Motioned: Richard Goode*

*Seconded: Valerie Lombardi*

*Ayes: 23 Nays: Abstentions:*

*Motion: Carried.*

## **VI. Subcommittee Reports**

### **A. Enrollment Management Committee**

### **B. Grant Oversight Committee/Grant Progress Reports**

Grant Oversight will be meeting on Tuesday, 12/6/11 and will be looking at the committee charge. A mini grant went through and in the spring Grant Oversight will bring the grant before CLC.

### **C. Budget Committee**

Dr. Wagstaff stated that KCCD will be getting, at some point, an allocation from the state of \$2million which PC will get 16%.

### **D. Strategic Planning Committee**

Strategic Planning is continuing to work on proposed Strategic Plan and its objectives for the next three years beginning Fall 2012. The draft will be presented at the next CLC meeting.

## **VII. Other Reports**

### **A. President**

Dr. Beheler's last day was November 30, 2011 and Dr. Carlson announced that Mr. Schultz will take over accreditation, Dr. Carlson will take the lead with the Ed Master

Plan, Mr. Henry will become the co-chair of Standard IIA, Dr. Ecung will co-chair Standard IIC, Dr. Hathaway and Dr. Carlson will create the agenda for flex day and Mr. Norton has agreed to become the Interim Vice President.

Dr. Carlson stated that the college has three goals for Flex Day: Strategic Plan, Ed Master Plan and Accreditation.

Dr. Carlson is finalizing the Administrative position selection and hopefully by next week will have gotten an answer from the candidate.

**B. Accreditation**

Mr. Schultz went over the Accreditation timeline and stresses the point that the standard drafts still need work. All standard committees will meet at Flex day on January 13, 2012 with the final drafts submitted to the editor on January 23<sup>rd</sup>.

**C. Academic Senate**

**D. Curriculum Committee**

**E. Basic Skills Committee**

**F. Student Learning Outcomes Committee**

Mrs. Syrdahl and Miss Burkhart have spoken with over half the divisions about SLO's; still need to meet with the PE, Student Services, CTE and Language Arts Divisions. If you haven't already sent your divisions SLO's to Miss. Burkhart please do so.

**G. Facility Planning Advisory Committee**

**H. Marketing and Outreach Committee**

**I. Information Technology Committee**

**J. CCA**

**K. CSEA**

**L. ASPC**

Mr. Chan won the ASPC ping pong tournament. A core group of ASPC students will be back next semester.

**M. Other**

**Mrs. Gurrola**

**VIII. Future Agenda Items**

**IX. Adjournment**

Meeting was adjourned at 4:38p.m. by Mr. Schultz.