I. Joel called the meeting to order at 11:20am.

II. Roll Call: The following were in attendance: Joel Wiens, President; Stewart Hathaway, Past President; Buzz Piersol, President Elect; David Hensley, Secretary; Kathryn Benander, Tim Brown, Dave Chamberlain, Jeff Gervasi, Dave Kavern, Carmen Martin, and Bev Ward. Susan Regier also attended, representing CCA.

III. The agenda was approved as presented (M-S-P, Brown/Ward).

IV. A. Minutes of the November 30th meeting were approved as presented (M-S-P, Benander/Chamberlain).
   B. Minutes of the December 6th meeting were approved as presented (M-S-P, Benander/Kavern).

V. Reports: A. Dr. Wiens’ report was distributed in writing. There was considerable discussion concerning the administrative positions Senate members voiced a great deal of displeasure with the hiring process which allowed the positions to open and close while all faculty were on winter break, with no announcement made to faculty (some of whom may have desired to be considered). There is also still substantive disagreement relating to the subject of equivalency and formation of a district-wide Equivalency Committee (this will appear on a future agenda).

VI. New Business: A. The Online Teaching Handbook was distributed and Senate members were asked to read and be ready to discuss and vote for adoption at the next regular meeting.
   B. A calendar of Senate meetings scheduled during the spring semester was distributed.

VIII. Adjourn: 12:00noon

Respectfully Submitted,

David Hensley, Secretary/Treasurer